

**MONTANA**

**ENERGY**

**EMERGENCY**

**CONTINGENCY**

**Plan**

***MONTANA DEPARTMENT OF NATURAL RESOURCES & CONSERVATION***  
ENERGY DIVISION

DECEMBER 1989

# **MONTANA ENERGY EMERGENCY CONTINGENCY PLAN**

Prepared by  
Jan Konigsberg, Alan Davis,  
and Natalie Walsh

Revised by  
Dan Dodds, Nancy McLane,  
and Alan Davis  
December 1989

Energy Division  
Montana Department of Natural  
Resources and Conservation  
1520 East Sixth Avenue  
Helena, Montana 59620-2301  
(406) 444-6697

## TABLE OF CONTENTS

ACKNOWLEDGMENTS	v
EXECUTIVE SUMMARY	1
PART A. GENERAL PLAN	
I. MANAGEMENT PLAN	4
Overview	4
Contingency Plan Processes	8
Organizational Structure	11
II. STATE EMERGENCY OPERATIONS CENTER USE DURING AN ENERGY EMERGENCY	12
III. GUIDELINES FOR IDENTIFYING ESSENTIAL SERVICES	14
IV. ELECTRICITY CONTINGENCY PLAN	16
Introduction	16
Description	22
Responsibilities of the Governor and of State Agencies for Plan Implementation	26
V. PETROLEUM CONTINGENCY PLAN	30
Introduction	30
Description	33
Responsibilities of the Governor and of State Agencies for Plan Implementation	39
PART B. STATE AGENCY IMPLEMENTATION PLANS FOR ADMINISTRATIVE RULES	43
I. DEPARTMENT OF ADMINISTRATION	
Public and Private Sector – Conservation of Electricity	44
Restriction of State Agency Operating Hours	51
Incentives for Walking or Bicycling	54
Staggered Work Schedule for State Agencies	57
Public Sector Parking Lot Restrictions	61
Reduction of State and Local Government Travel	65
Public Sector Middle Distillate Conservation	68
Four-Day Work Week for State Agencies	71

II.	DEPARTMENT OF COMMERCE	
	Odd-Even Day Gasoline Dispensing	74
	Commercial and Industrial Middle Distillate Curtailment	80
	Restriction of Operating Hours in the Private Sector	83
	Allocation of Aviation Gasoline	86
III.	DEPARTMENT OF HEALTH AND ENVIRONMENTAL SCIENCES	
	Easing of Air Quality Restrictions	92
IV.	DEPARTMENT OF HIGHWAYS	
	Curtailment of Gasoline Use by Local and State Government Personnel	105
	Gasoline Conservation in the Private Sector	109
	Curtailment of Middle Distillate Use by State Agencies and Local Government	113
	Reduction in Gasoline Use by State Agencies	116
	Curtailment of Gasoline Use by the Private Sector	119
V.	OFFICE OF PUBLIC INSTRUCTION	
	School Closures in Heating Oil Shortage	122
VI.	PUBLIC SERVICE COMMISSION	
	Utility Surcharge	125
	Cost Pass-Through	130
	Middle Distillate Conservation by the Private Sector	133
VII.	DEPARTMENT OF JUSTICE	
	Enforcement of Speed Limits for State Employees	136
	Enforcement of Emergency Rules	138
APPENDICES		
	Appendix A. Energy Supply Emergency Powers Act	141
	Appendix B. Administrative Rules of Montana – Petroleum Shortages	151
	Appendix C. Administrative Rules of Montana – Electricity Shortages	165

## ACKNOWLEDGMENTS

The authors wish to acknowledge the following DNRC personnel: Carol Kopec, editing; Lois Delger and Margie Peterson, typing; and Don Howard, cover design.

The authors would also like to acknowledge the employees of other state agencies who did considerable work on the implementation plans; the local disaster coordinators who arranged meetings in their counties; and especially Bill Thomas, DES District Coordinator for Western Montana, who accompanied the authors to meetings with county officials around the state.

The U.S. Department of Energy provided partial funding for this project.

Revisions were typed by Emelia Satre. The authors also would like to acknowledge the employees of other state agencies who assisted in updating and correcting information.